

**JOINT MEETING - CABINET MEMBER FOR ECONOMIC DEVELOPMENT,
PLANNING AND TRANSPORTATION AND THE CABINET MEMBER FOR
STREETPRIDE SERVICES**

Venue: Training Room (Rooms 3/4), Date: Monday, 19th April, 2010
3rd Floor Bailey House,
Rawmarsh Road,
ROTHERHAM. S60 1TD

Time: 10.00 a.m.

A G E N D A

1. To determine if the following matters are to be considered under the categories suggested in accordance with Part 1 of Schedule 12A (as amended March 2006) to the Local Government Act 1972.
2. To determine any item which the Chairman is of the opinion should be considered later in the agenda as a matter of urgency.
3. Traffic Management Act 2004 – RMBC Network Management Plan Action Plan Update. (copy attached) (Pages 1 - 16)
Ian Ashmore, Principal Traffic Officer, to report.
- to inform Members of the updated RMBC Network Management Plan Action Plan, which contains actions that are required to be implemented in order that the Authority is able to demonstrate compliance with the statutory Network Management Duty of the Traffic Management Act 2004.

ROTHERHAM BOROUGH COUNCIL – REPORT TO MEMBERS
--

1.	Meeting:	Economic Development, Planning and Transportation and Streetpride Services
2.	Date:	19th April 2010
3.	Title:	Traffic Management Act 2004 – RMBC Network Management Plan Action Plan Update
4.	Directorate:	Environment and Development Services

5. Summary

To inform Members of the updated RMBC Network Management Plan Action Plan, which contains actions that are required to be implemented in order that the Authority is able to demonstrate compliance with the statutory Network Management Duty of the Traffic Management Act 2004.

6. Recommendations

It be resolved that:

- (i) **The RMBC Network Management Action Plan for 2010/11 be approved and actions implemented**
- (ii) **The RMBC Network Management Plan Action Plan be reviewed annually with further reports submitted as appropriate to the joint meeting of Cabinet Members for Economic Development, Planning and Transportation Services and Streetpride Service.**

7. Proposals and Details

The Traffic Management Act 2004 (TMA) is currently in various stages of implementation and a specific statutory duty contained in the Act is that of Network Management. The Network Management Duty is implicit in that it requires the Local Traffic Authority to utilise its statutory powers to facilitate the expeditious movement of traffic on the highway network. It should be noted that the TMA specifically states that the term "traffic" includes pedestrians. So the duty requires Local Traffic Authorities to consider the movement of all road users: pedestrian and cyclists, as well as motorised vehicles - whether engaged in the transport of people or goods.

Members will note the report considered on 20 April 2009 which details the position of the four South Yorkshire Authorities in the preparation of the South Yorkshire Network Management Plan and the complementary Action Plan that is specific to Rotherham. Work to deliver the Network Management Duty continues to be progressed within Rotherham, sub regionally, within South Yorkshire, and regionally through the Yorkshire Traffic Managers Group. The Department for Transport (DfT) continue to require the reporting of progress through the South Yorkshire LTP2 progress reports, and hence the South Yorkshire Network Management Plan is annexed to the Progress Reports submitted by the South Yorkshire LTP Director's Office. Each individual Traffic Authority however, is required to demonstrate actions that are to be undertaken within the district in order to demonstrate compliance with the Network Management Duty. The Planning and Regeneration Directorate jointly with the Streetpride Directorate have developed an Action Plan, which has now been updated to reflect progress on the actions and incorporate additional actions in accordance with the requirement of the Act; the updated Action Plan is included as Appendix A.

It is intended that the RMBC Network Management Plan Action Plan be a working document containing specific tasks to be undertaken within agreed timescales, which will be reviewed annually. Completion of the actions will assist in demonstrating compliance with the Network Management Duty.

Members are requested to note that good progress is currently being made in the development of a cost/benefit analysis to inform whether a Permit scheme would be appropriate for Rotherham, tactical diversions for Motorway emergency closures have now been agreed, a South Yorkshire Key Routes Inspector has been appointed to monitor the effects of road works and other unplanned events on key routes, traffic signal timings on key routes have been reviewed, and new timings to reflect current road conditions are shortly to be implemented at many junctions.

Should the Secretary of State deem a local traffic authority to be failing in its duty under the Act, he may intervene and impose a Traffic Director on the failing Authority. The significance of intervention should not be underestimated as the appointment of a Traffic Director would mean that the Council would lose control of the function, but be responsible for the associated costs, and additionally there is an automatic reduction in the CAA rating by one level.

8. Finance

Funds to implement actions detailed in the Action Plan will be contained within revenue budgets, and where appropriate, from the Local Transport Plan Integrated Transport Capital Programme for 2010/11.

9. Risks and Uncertainties

The Council risks intervention if it fails to undertake the Network Management Duty and does not comply with the requirements of the TMA.

10. Policy and Performance Agenda Implications

The requirements of the TMA accord with the objectives set out in the Local Transport Plan for congestion reduction and improved accessibility. It should be recognised that there may be implications for other policies and effects on other budgets; for example, there could be restrictions placed on refuge collection on congested routes at peak times. The potential for intervention and the associated consequences should be recognised.

11. Background Papers and Consultation

Traffic Management Act 2004

Minute number 131 of 30 October 2006

Appendix A – RMBC Network Management Plan Action Plan Update 2010

Contact Name : *Ian Ashmore, Principal Traffic Officer (Traffic Manager),*

Ext 2825

lan.ashmore@rotherham.gov.uk

APPENDIX A

ROTHERHAM MBC – NETWORK MANAGEMENT PLAN ACTION PLAN - MARCH 2010 UPDATE

No:	What (key actions)	Who	When	Status/Comment
1. Considering the needs of all road users				
1.1	Consult the public on how they feel we currently manage the highway network and what we should do to reduce congestion and disruption	TFS	Review Dec 10	Consider use of the YTMG “Managing the Highway Network” questionnaire to gauge public opinion. Identify most suitable methods of engagement eg. Web Site, Citizens Panels, Area Assembly Meetings. Consider use of Rotherham Reachout. Incorporate the results for Rotherham from the National Highways and Transportation Survey.
1.2	Review and update the traffic sensitive route network and traffic sensitive times using the revised criteria in the new Code of Practice	DC	Review Dec 10	Traffic sensitive route network reviewed using new Code of Practice and implemented July 2008 following consultation. To be further reviewed annually, specifically in respect of major new development activity.

No:	What (key actions)	Who	When	Status/Comment
1.3	Use the framework developed by the Yorkshire Traffic Managers Road Hierarchy sub group to develop a road user hierarchy	DC/ TFS	July 10	Cross Boundary Routes established and reviewed Sept 09. Meetings required with Doncaster / Barnsley LTAs to establish common hierarchy for cross boundary A, B and traffic sensitive routes. Co-operation of adjacent LTAs required.
		DC/ TFS	2010/ 2011	Review, using the framework, a road hierarchy for remainder of A, B, and traffic sensitive routes.
2. Coordinating and planning works and known events				
2.1	Review and extend the role of the Co-ordination meeting to bring added value	DC	Review Dec 10	Action complete. Agenda reviewed to ensure compliance with the agreed Code of Practice for co-ordination. Promote the submission of 5 year programmes and identify works requiring road closures.
2.2	Produce an Information/Application Pack for Special Events affecting the highway	DC/ SH	April 10	RMBC current document to be reviewed and updated accordingly.
2.3	Develop a Traffic Management Plan for major events	DC/ SH/ TFS	July 10	Consider a traffic management plan for the Rotherham Show and significant/major events promoted within the Town Centre and throughout the borough.

No:	What (key actions)	Who	When	Status/Comment
2.4	Ensure effective scheme management by internal works promoters through agreed protocols to comply with the Network Management Duty.	DC/ JB/ AS	Review Dec 10	Protocols developed during 09 for dissemination to internal works promoters. Review and amend current work instructions as required.
2.5	Monitor works notices to ensure compliance with Code of Practice, and instigate appropriate corrective actions.& review noticing system	DC	Comple te Comple te	Action complete. Monthly reports generated to demonstrate failings in the management of notices associated with works for road purpose. Fixed penalty notice scheme developed in respect of failings in the management of street works notices and approved by Cabinet Member.
2.6	Consider participation in the Yorkshire Region Common Permit Scheme	DC/ TFS	July 10	Regional Member Workshop attended March 09. Cost/Benefit sub group established to consider feasibility - pilot LTAs include RMBC. Review pending outcome. Report to Cabinet Member on completion re. benefits of permit scheme in assisting with Network Management Duty requirements.
2.7	Develop protocols for temporary parking controls to be implemented.	DC	Comple te	Now confirmed that police powers only are appropriate for enforcement of temporary "No Waiting" cones placed in the highway. Issue not included within decriminalisation of parking in South Yorks.

No:	What (key actions)	Who	When	Status/Comment
2.8	Coordinate highway operations to minimise impact on traffic flows.	TFS/ DC	July 10	Meeting held with A. Gabriel. Consideration of restrictions on waste collections, gully flushing, grass cutting on Key Routes at traffic sensitive times under review.
3. Gathering information and considering information needs				
3.1	Monitor and review the effectiveness of computer based recording systems and implement any identified improvements	DC	Ongoing Review	Symology upgrade to ETON 5 implemented, and staff training provided, as identified through 2.5. Undertake annual review of "notices report".
3.2	Improve the Traffic Information service currently provided on the Internet	JB/ TFS/ DC	July 10	Consider specific traffic service web pages on the Council internet site. Links to SCC through the syITS project. Launch of the "Get there sooner" on Travel South Yorkshire web site.
3.3	Review the options for providing information for highway users where road works or events are likely to cause delays or disruption utilising appropriate technology. Develop at a regional level through Gaist or other provider.	TFS/ DC	Apr 10 Ongoing	YTMG considering setting up a common street works web site. Progressing through Gaist – some potential copywrite issues to be resolved. RMBC implementing strategic VMS signs on major routes for improved traveller information. Weekly road works bulletins published on the Council website – access through the web site to the register of roads and street works.

No:	What (key actions)	Who	When	Status/Comment
3.4	Develop new protocols to improve dissemination of information regarding roadworks to Bus Operators/SYPTE	TFS/ DC /JB	Complete	Improved communications with SYPTE established regarding ongoing and planned future works.
3.5	Develop improved procedures for considering bus operations when planning for roadworks and streetworks	TFS/ DC	Ongoing	New bus operators meetings to be instigated commencing March 2010
4. Incident management and contingency planning				
4.1	Develop a procedure, including the working arrangements with the Police, for response to incidents/road closures	DC	Complete Annual Review	Incident Management meeting with South Yorkshire Police (SYP) held at 6 monthly intervals, with single points of contact established. Police agreement to attend at a senior level. Major incidents now reported by SYP through dedicated e-mail address.

No:	What (key actions)	Who	When	Status/Comment
4.2	Develop Traffic Management Strategies for major incidents on critical parts of the network	TFS/ DC	Complete Annual Review	Identified critical points of the network eg. major intersections and potential flooding areas, utilising the Gazetteer, communicated to Emergency Planning team. Instigated procedures to make highway safe and reopen highway ASAP. Guidance on incident management now within Chapter 8 Traffic Signs Manual, communicated to Emergency Planning team.
4.3	Establish Tactical Diversions for the closure of the motorway & trunk road network in conjunction with Highways Agency including agreeing the management and maintenance arrangements for inclusion in the DLOA	TFS/ DC	Complete July 10 Ongoing	Tactical Diversions agreed for M1/M18 closures with Highways Agency (HA). Communicate to HA any works affecting an agreed tactical diversion route. Consider management of diversion routes should they be implemented. Instigate procedure for opening of the route. Meeting with HA annually to review DLOA. E-DLOA effective as of November 2009.
4.4	Complete the implementation stage of the South Yorkshire Intelligent Transport System (syITS)	TFS	Complete	Two roundabouts signalised on Centenary Way. VMS signs at four sites. CCTV at three additional sites. Expanded ATC network. Implementation completed Autumn 2009.

No:	What (key actions)	Who	When	Status/Comment
4.5	Put plans/procedures in place to make effective use of the new technology provided by the sylTS project. Develop sylTS strategy across county to support Network Management Duty.	DC/ TFS	Review Dec 10	Linked to 4.2. UTC control of new signalised junctions effective. VMS now operational. Agreed protocol to incorporate Road Safety messages. sylTS Steering Group and Operational Group established. Consideration of additional temporary staff member for in each district funded centrally by LTP.
5. Dealing with traffic growth				
5.1	Review the interventions in the SY Congestion Delivery Plan for the target routes agreed with DfT Consideration of strategic network across Sheffield City Region for inclusion in LTP3 Strategy	TFS TFS	March Annually April 10	Agreed interventions programmed. Monitor journey times on key routes to measure degree of success. Meetings with Traffic Managers to agree consistent approach.
5.2	Focused inspections on key routes to ensure congestion is minimised.	DC	Review April 10	Key routes inspector now appointed for South Yorkshire with proportion of time dedicated to Rotherham. Inspector to produce monthly reports. RMBC's SWEO's to monitor key routes regularly.

No:	What (key actions)	Who	When	Status/Comment
5.3	<p>Through the revised bus investment delivery structure, involving the PTE and bus operators, develop a programme of works at bus hotspots and bus key routes.</p> <p>Review governance to ensure effective management and delivery.</p>	TFS	Ongoing	<p>Hotspots programme developed. Monthly progress meetings held with major operators to review and consider new problem areas. Reports to former Bus Investment Stakeholder Board.</p> <p>Public Transport Board now established, consideration being given to governance of Traffic Managers BPIPs meetings.</p>
5.4	Review Car Parking Strategies and implement identified improvements	TFS/ DC	Comple te Dec 10	<p>Extension of current town centre CPZ implemented together with programme of residents parking schemes.</p> <p>Determine new Parking Strategy to reflect changes in town centre through Renaissance projects and further consideration of parking issues in district centres (eg. Wickersley). Review of interim parking standards for LDF.</p>

No:	What (key actions)	Who	When	Status/Comment
6. Working with all stakeholders				
6.1	Identify appropriate stakeholders who have an interest in the highway network and could be affected by the Network Management Duty.	DC/ TFS	Review Oct 10	Examine network and review gazetteer identifying areas of special engineering difficulty and liaise with stakeholders eg. Police/Utilities/SYPTE, as appropriate. Paper issued Oct 2009 by HAUC (UK) on guidance for dealing with streets with special engineering difficulty.
6.2	Use the framework developed by the Yorkshire Traffic Managers Whole Authority sub group to raise awareness of the Traffic Management Act and Network Management Duty throughout RMBC and other organisations in the area.	TFS	July 10	YTMG sub group now completed presentation of Network Management Duty. Consider presentation to EDS managers and raise awareness throughout RMBC.
6.3	Develop / review Mutual Cross Boundary Highway Arrangements with all neighbouring authorities.	DC	April 10	SCC to circulate Rotherham/Sheffield agreement to be used as a template for South Yorkshire LTAs to agree cross boundary arrangements, including Notts. and Derbyshire. Annual review of DLOA with HA.

No:	What (key actions)	Who	When	Status/Comment
7. Ensuring parity with others				
7.1	Review and implement the recommendations of the Yorkshire Traffic Managers Highway Works Management sub group in relation to co-ordination, inspection and registration/notification.	DC/ JB	April 10	Invitation to submit programme of works and attend quarterly co-ordination meeting to works promoters. Inspection regime to be applied to all highway works in progress, including consideration of inspecting a percentage of roadworks.
		DC	Ongoing	Fixed Penalty Notice reports and Early start reports produced.
7.2	Implement / monitor / review the registration and noticing of the Council's own works.	DC	Review regularly	Produce reports through works management software (Symology). Promoters receive feedback from reports for corrective action. Require focus on forward planning and design to drive down requests for early starts.
7.4	Implement the use of suitable performance indicators to demonstrate parity of treatment of all activity promoters.	DC	Review Dec 10	YHAUC Charter includes Key Performance Indicators (KPIs) for highway works and street works is now on hold. Awaiting outcome of National KPIs prior to YTMG sub group providing appropriate guidance on adoption. Consider additional local KPIs.

No:	What (key actions)	Who	When	Status/Comment
8. Providing evidence and demonstrating outcomes				
8.1	Undertake an annual assessment of progress against the Yorkshire Traffic Managers Action Plan using the self assessment tool developed by the PI sub group	TFS/ DC	Annually	Baseline 2005 assessment and 2007 progress assessment completed. Revised guidance produced to achieve consistency of scoring throughout region. 2008 assessment completed, 2009 assessment to be undertaken in December 2010.
8.2	Work with the other SY Traffic Managers to report progress with the Network Management Duty in the SY LTP Progress Report	TFS	2010 Meetin gs Schedu led	SY Network Management Plan complete. Included in LTP2 Delivery Report submission to Government Office. Traffic Managers meet every 2 months – LTP Network Management Group now combined with Congestion Delivery Group.
8.3	Develop / review a Network Management Plan for your local authority	TFS/ DC	Dec 10	Prepare and agree Action Plan for RMBC and consider adapting the SY Network Management Plan to meet Rotherham's requirements. Review Action Plan annually.
8.4	Contribute to local / national assessments / benchmarking to enable constructive assessments to be made on the impacts of the Traffic Management Act	DC	Ongoing	Monitor development of national proposals for KPIs and implement accordingly. Explore regional initiatives and best practices through YTMG + YHAUC.

No:	What (key actions)	Who	When	Status/Comment
9. Other key actions				
9.1	Review the effectiveness of TROs and implement any changes to minimise disruption etc	TFS/ DC	Ongoing Comple te Comple te Ongoing	Ongoing review of TROs throughout borough to facilitate the expeditious movement of traffic. Implement extension to town centre CPZ following parking review. Verge Parking/Waiting Restrictions implemented on a sample of key routes, benefits acknowledged by Cabinet Member. Initiative to be rolled out.
9.2	Review parking enforcement and moving traffic offences including that of bus lanes /gates	DC	Aug 10	Consider implementation of next stage of civil parking enforcement – bus lanes. Develop parking enforcement action plan to focus on key routes and meet the requirements of the Network Management Duty. Key routes inspector assisting in providing information on local hot spots. Monitor quarterly numbers of fixed penalty notices issued on key routes.
9.3	Review the operation and timings of key traffic signal installations and make necessary changes	TFS/ DC	Review Apr 10	Assessment of current operation of key signalised junctions undertaken. Recommendations of technical report accepted. Implementation to optimise timings, reconfiguration of signal operation and junction improvements as required to expedite movement of traffic in ongoing.

No:	What (key actions)	Who	When	Status/Comment
9.4	Review information provided on Streetworks Gazetteer	DC	March 10 - Started	Consider incorporating all TROs within Streetworks Gazetteer and include physical restrictions eg. Low Bridges / Traffic Calming. Review underway. Linked to Item 3 and Item 6.1
9.5	Review and consider improvements to signs/road markings/street furniture as part of highway maintenance schemes	DC/TFS	April 10	Develop appropriate work instruction as part of Streetpride QMS review to include consultation with stakeholders

DC – Dave Cooper, Streetpride

TFS – Tom Finnegan-Smith, Panning and Regeneration

JB – John Bufton, Streetpride

AS – Andy Shaw, Streetpride

SH – Steve Hallsworth, Culture and Leisure

Prepared by: I C Ashmore / A P Rowley
Date: 29/03/10
Revision Number: 2